

**CERTIFICATE OF REGISTRATION**  
**SOCIETIES REGISTRATION ACT XXI OF 1860**

No. S/RSOR 4 of 1995

I hereby certify that KALINGA VYSYA SAMAJ (DELHI)

has been registered under the SOCIETIES REGISTRATION ACT OF 1860  
GIVEN UNDER MY HAND AT DELHI on this 6/6 day of  
June one thousand nine hundred and  
ninety five

Registration Fee of  
Rs. 50/- received.

*AI 61645*  
Registrar of Societies  
GOVT. OF DELHI  
DELHI

*MAN*  
*REG. NO. 61645*  
*SOCIETIES*



PLEASE QUOTE THIS NUMBER IN ALL YOUR FUTURE CORRESPONDENCE

*PKR*  
*President*

## MEMORANDUM OF SOCIETY

### 1. NAME OF THE SOCIETY:

The name of the society shall be: "KALINGA VYSYA SAMAJ (DELHI)"

### 2. REGD. OFFICE OF THE SOCIETY:

The registered office of the society shall remain in the National Capital Territory of Delhi, and at present it is at the following address:

C-4, Kakatiya Apartments, 86 I.P.Extension, Delhi-110092.

### 3. AIMS AND OBJECTS:

The aims and objects for which the named society is established, are as under:

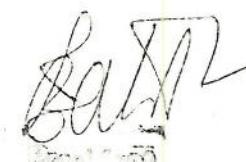
- 3.a) To contribute to the growth and welfare of its members in particular and public in general.
- 3.b) To promote and spread education among its members and public.
- 3.c) To run a library of books and publications giving information on the various courses offered by different Universities and Institutions of higher learning.
- 3.d) To create facilities for boarding and lodging for the benefits of outstation students of Kalinga Vysyas and general public, who need assistance for fulfilling their ambition of pursuing higher education and appearing in competitive examinations.
- 3.e) To maintain a register containing the Bio data of boys and girls (who are eligible for marriage) belonging to Kalinga vysya families who need such information for arranging marriages.
- 3.f) To establish, maintain and run <sup>cultural and</sup> educational Institutions including tutorial and coaching Institutions for the benefit of the members and general public.
- 3.g) To help poor boys and girls in giving vocational training and assisting them to have a gainful employment.
- 3.h) To raise funds and collect donations necessary to serve the above objects for developing economic, social and educational standards.
- 3.i) To start a consultancy organisation for suitable placement of educated unemployed or under-employed boys and girls of Kalinga Vysyas and general public.
- 3.j) To carry on all other lawful things as are incidental to and as may be deemed necessary and conducive to the interest of Kalinga Vysya Samaj (Delhi).
- 3.k) All the incomes, earnings, movable/immovable properties of the society shall be solely utilised and applied towards the promotion of its aims and objects only as said for in the memorandum of the society and no profit on there of shall be paid or transferred directly or indirectly by way of dividends, bonus profits or in any manner whatsoever to the present or the past members of the society or to any person claiming through any one or more of the present or the past members. No member of the society shall have any personal claim on any movable/immovable properties of the society or made any profits, whatsoever by virtue of this membership.

(KALINGA VYSYA SAMAJ (DELHI))

**GOVERNING BODY:**

<u>S. No.</u>	<u>Name &amp; Address</u>	<u>Designation</u>
1.	T BANAMBAR PATRA 43, Munirka Vihar New Delhi - 110067	PRESIDENT
2.	S KOTESHWAR RAO A-41, Meera Bagh New Delhi - 110041	VICE-PRESIDENT
3.	Dr. K S SUBUDHI B-5, Kakateeya Apartments 86, I P Extension Delhi - 110092	SECRETARY
4.	T SATISH KUMAR C-4, Kakateeya Apartments 86, I P Extension Delhi - 110092	JOINT-SECRETARY
5.	K VENUGOPAL B-88/1, East of Kailash New Delhi - 110065	TREASURER
6.	D G RAO 61 B, K Pocket, Sheikh Sarai II New Delhi - 110017	EXECUTIVE-MEMBER
7.	T SASHI BHUSHAN RAO No. 1658 Sector C-1, Vasant Kunj, New Delhi - 110070	EXECUTIVE-MEMBER
8.	S RADHA w/o Mr. S Eswar Rao F.No. 274, G.H 5&7, Meera Bagh Paschim Vihar, New Delhi - 110041	EXECUTIVE-MEMBER
9.	K GIRIJA SUBUDHI Q.No. Type-III-15, New Police Colony Shalimar Bagh, New Delhi - 110052	EXECUTIVE-MEMBER

VALINGA VYSYA SAMAJ (DELHI)



## "RULES AND REGULATIONS"

### 1. NAME OF THE SOCIETY:

The name of the society shall be:

KALINGA VYSYA SAMAJ (DELHI)\*

### 2. DEFINITIONS:

In these 'Rules and Regulations', unless there is any thing repugnant in the subject or context.

- 2 a) The 'Society' means :— Kalinga Vyasa Samaj (Delhi).
- 2 b) The 'Governing Body' means :—the Governing Body/Executive Committee or the Managing Committee of the society.
- 2 c) The 'General Body' means :—the General Body of the society.
- 2 d) The 'Executive Member' means :—the member of the Governing Body.
- 2 e) The 'Member' means :—the member of the General Body/society.
- 2 f) The 'Patron' means :—the Patron of the society.

### 3. MEMBERSHIP :

The membership of the society is open to any person who has attained the age of maturity and fulfils the terms & conditions of the society but the subject to the approval of Governing Body.

NOTE : The reason of refusal for the membership shall be communicated to the person/applicant concerned.

### 4. ADMISSION FEE & SUBSCRIPTION :

The Admission Fee and the Subscription shall be as under unless otherwise revised by the Governing Body of the society :

- 4 a) Admission Fee Rs. 10/- at the time of admission, and
- 4 b) Subscription Rs. 5/- per month.

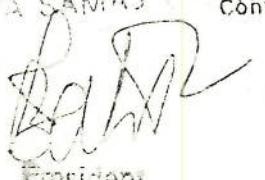
### 5. TERMINATION OR CESSION OF MEMBERSHIP :

The Governing Body of the society shall have the power to expel/terminate a member or/and members from the membership of the above society on the following grounds:

- 5 a) On his/her death.
- 5 b) On his/her written resignation.
- 5 c) If he/she is found to be involved in any anti-social activity.
- 5 d) If he/she is found guilty by the Governing Body by means of anti-propaganda of the activities of the society.
- 5 e) If he/she is adjudged by a competent court of law to be a criminal offender or unsound mind.
- 5 f) If he/she fails to pay the subscription of contributions for three months from due date.
- 5 g) If he/she has not attended three consecutive meetings without proper intimation to the President of the society.
- 5 h) If he/she disregards the Rules And Regulations or the decisions of the Governing Body or deliberately violates the directions of the President/Governing Body.

KALINGA VYSYA SAMAJ

Contd. on page... 2

  
President

5. i) If five (or more than five) members of the society make a written complaint against any member, the Governing Body of the society is authorised to take the decision of termination of such member from the membership of the society.

NOTE: (i) The reason of termination/cessation from the membership of the society, shall be communicated to the member concerned.

(ii) A member expelled from the membership of the society, shall have no right to enjoy the 'Rights & Privileges' mentioned in clause No. 6 of these Rules & Regulations.

## 6. RIGHTS AND PREVILEGES OF MEMBER:

All and every member of the society :

- 6 a) have one vote at every meeting,
- 6 b) shall be entitled to participate in the meetings, cultural or/and religious functions and other lawful gatherings, called/arranged by the above society,
- 6 c) have right to collect the Identity Card (duly signed by the President or/and Secretary) after depositing the required/prescribed fee (fixed by the Governing Body),
- 6 d) have right to inspect the books and proceedings/minutes the society with the permission of the President.

## 7. DUTIES OF THE MEMBERS:

All and every member of the society shall :

- 7 a) administer the oath of the office and loyalties to the society and/or its constitution to the President,
- 7 b) elect the Governing Body of the society
- 7 c) attend the General Body meetings,
- 7 d) give the necessary informations to the society pertaining to any matter which is necessary to be known by the society,
- 7 e) not indulge in activities which are prejudicial to the interest of the Rules and Regulations of the society.

## 8. GENERAL BODY:

All the members of the society will constitute the 'GENERAL BODY' of the society.

## 9. FUNCTIONS OF GENERAL BODY:

The annual General Body Meeting shall be called in the month of March (or as and when the Governing Body will decide in the Governing Body Meeting, called for this purpose) every year.

### NOTICE:

Not less than 15 days clear notice shall be given to the members, before the Date of General Body Meeting, enclosing the agenda specifying Date, Time, Place and the General nature of Business to be discussed at such meeting.

*KALINGA VYASYA SAMAJ*

Contd. on page 3

*B. B. D.*  
President

**QUORUM :**

The quorum of the General Body Meeting shall be 1/3rd of the total strength of General Body members. If the required quorum is not attended in any meeting it shall be adjourned for a further period of 15 days. At such adjourned meeting, no quorum shall be required/necessary.

**10 GOVERNING BODY :**

The management and administration of all affairs of the present society including the management and control of all the branches or regional offices or run-up or under institute and the control and supervision of other activities taken up by society together with all its property of any nature or sort shall rest in the hands of the Governing Body.

**FOUNDER MEMBER :**

The office bearers and the Executive Members of the 1st Governing Body, shall be considered as the Founder Members.

**STRENGTH :**

The strength of the Governing Body shall not be less than (Seven) and not more than 21 (twenty one).

**TERM :**

The term of every Governing Body shall be Five Years.

**NOTICE AND QUORUM :**

Minimum Five Days clear notice shall be required for the Governing Body Meeting enclosing the agenda specifying Date, Time, Place and the General Nature of Business to be discussed at such Governing Body Meeting.

**GOVERNING BODY MEETING :**

Governing Body Meeting shall be held once in three months (or as and when the Governing Body may decide).

**QUORUM OF THE MEETING :**

The quorum of every Governing Body Meeting shall be 2/3 (two third) of the total strength of Governing Body.

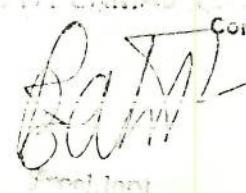
**11. FUNCTIONS & POWERS OF GOVERNING BODY :**

- 11 a) The Governing Body shall responsible for the management and administration of the affairs of the society. The Governing Body is authorised to appoint any member to look after any particular matter/function/institute or the property of the society,
- 11 b) All the decisions shall be taken by the majority votes of the office bearers and the executive members present. In case of the votes evenly divided the President shall have the power to use the casting vote.
- 11 c) Any person/persons, member/members, executive member/members, or the office bearer/office bearers (authorised by Governing Body) shall execute all agreements and contracts and sign bonds as well as receipts or legal documents on behalf of the society.
- 11 d) The Governing Body may appoint 'Honorary Patron' or/and patrons.
- 11 e) The Governing Body shall have all powers as are powers of the society mentioned in the Memorandum of the Society and these Rules & Regulations.

The Governing Body shall have also the following powers :

- 11 f) To prepare plans and programmes for the upliftment of the Aims and Objects of the Society.

Conld. on page-4

  
Secretary

( 4 )

- 11 a) To receive, to have in custody of and to expend the funds/movable or immovable properties and to manage the same.
- 11 b) To appoint, control and terminate such staff as may be required for effective and efficient management of the affairs of the society. Governing Body shall appoint Election-Officer.
- 11 c) To arrange finance, if required, from Bank(s), Institutions (or/and), individuals on reasonable terms and conditions and the Governing Body as a whole is liable for its return.
- 11 d) To publish literature and to propagate the system to approach the public, pertaining to upliftment/attainment of the Alma and Objects of the society.
- 11 e) To accept donations, charities, loans, grants, properties etc. from the members, public, other Associations, Agencies and from Govt. or/and Semi Govt. Departments.

#### 12. RE-ADMISSION :

In case, any member of the society [is] expelled by the Governing Body on the reason of Non Payment of the subscription, he can be re-admitted, provided the member concerned pays all upto Date dues with the permission of the Governing Body.

#### 13. APPEALS :

All the appeals should be preferred to the General Body of the society. The decision of the General Body shall be final. The decision of the General Body shall be communicated to the member concerned.

#### 14. COMPOSITION OF THE GOVERNING BODY :

The Governing Body shall consist the Executive Member and the Office bearers as under;

- i) President ... ... ... one.
- ii) Vice-President ... ... ... one.
- iii) Secretary ... ... ... one.
- iv) Joint-Secretary ... ... ... one.
- v) Treasurer ... ... ... one.
- vi) Members (Executive) from 2 to sixteen.

#### 15. FILLING UP OF CASUAL VACANCIES :

Any casual vacancy amongst the Office bearers and Executive Members of the Governing Body, arising from death, resignation or otherwise shall be filled by the resolution passed by the majority of votes by the Governing Body and such appointment or the appointments shall be confirmed by the General Body in its comming General Body Meeting.

In the event of any Executive Member or office bearer's seat falling vacant, the powers and functions (except voting right) of that person/member would vest in the President.

#### 16. ELECTION :

The General Body in its Annual Meeting will elect its President and all the office bearers and also the Executive Members of the Governing Body, after every five years, by secret ballot papers or by show of hands as the election officer may decide. The Election Officer will be appointed by the Governing Body in its Governing Body Meeting called for this purpose. The powers of the Elections Officer shall be framed in the same meeting to complete the election proceedings.

Contd on page 5

  
B. A. N. D.  
President

#### 17. BRANCHES OR THE SUB-COMMITTEES :

The Governing Body, in its meeting, shall from the branches or the Sub-Committees all over in India and abroad to attain the Aims of the society.

The Governing Body, from time to time, shall make the Rules and General Directions for these Branches and Sub-Committees.

#### 18. POWERS AND DUTIES OF OFFICE BEARERS & EXECUTIVE MEMBER :

##### PRESIDENT :

Except or otherwise provided, the President shall be subject to the control and supervision of the Governing Body, have the power of General Direction and Management of the affairs relating to the society and shall preside over all the meetings of Governing Body and the General Body.

- 18. a) In the course of any proceedings or meetings of the Governing Body or the General Body, the decision of the President shall be considered as final in case of dispute as to the meaning or interpretation or any Rule.
- 18. b) At time of vote, on any subject (except election), If the total votes of the groups of members, happen to be equal in number, the President has the power to cast an extra vote to decide the issue.
- 18. c) The President shall have the power to allow inclusion of any subject/matter in the agenda for the discussion in the course of proceeding/meeting.
- 18. d) In case it is necessary to decide any point urgently and there is no time to call the Governing Body Meeting, President have the powers to decide the issue/matter, but he/she shall bring the matter to the notice of the Governing Body, as early as it is possible.
- 18. e) In the event of any office bearer's seat falling vacant, the powers and functions of that office bearer/executive member would vest in the President.
- 18. f) He/she will sign on behalf of the society to conduct its correspondences.

##### VICE-PRESIDENT :

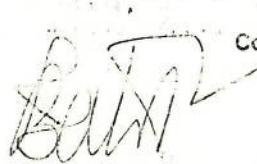
There shall be one Vice-President to assist the President of the society. The President may delegate all or all or any of his powers to the Vice-President in the event of his long absence.

##### SECRETARY :

- 18. g) He/She will prepare all the necessary document called by the Governing Body or by the President.
- 18. h) He/she will summon and attend the meetings of the Governing Body and the General Body, with the direction of the President of the society.
- 18. i) He/she will prepare the 'Membership Register' showing full particulars of all members of the society.
- 18. j) He/she will record the minutes of the proceedings of meetings of the Government Body and the General Body and have them duly signed by the members who attend the meeting.
- 18. k) He/she will get the accounts of the society audited by the qualified Auditor, appointed by the Governing Body.

##### JOINT SECRETARY :

There shall be one Joint Secretary to assist the Secretary of the society in his/her work. The Joint Secretary shall discharge such duties as may be delegated to him/her by the Secretary of the society, in the absence of the Secretary.



Contd. on page...6

President

TREASURER :

18. i) All the assets and funds of the society shall remain under the care and under the management of Treasurer of the above society
18. m) He/she shall make disbursement in accordance with the directions of the Governing Body of the society.
18. n) He/she shall maintain the accounts of all money which is received or/and paid by his/her on behalf of the society.
18. o) The Treasurer will ordinarily hold a cash balance not exceeding of Rs. 1000/- (or the amount which may be fixed by the Governing Body of the society from time to time) to meet the emergent needs relating to the society. All cash in excess of the above amount shall be deposited in any Nationalised Bank/Banks, selected by the Governing Body Meeting.

EXECUTIVE MEMBER :

The member of the Governing Body shall be called as Executive Member or the Governing Body Member of the society and he/she will attend every Governing Body Meeting as will the Meeting of General Body regularly

He/she is bound to inform the President in writing if he/she is not able to attend any particular meeting or the meetings of the Governing Body.

He/she will be terminated (under the clause No. 5-g of these Rules) if he/she has not attended three consecutive meeting of the Governing Body without any written information to the President.

19. ADVISORY BOARD :

The Governing Body is authorised to appoint/nomination, any time, Advisory Board to solve any matter/issue. The President of the Society shall be the Chairman of this type of Advisory Board.

20. SOURCES OF INCOME OF THE SOCIETY :

- (i) Admission Fee.
- (ii) Subscriptions
- (iii) Donations.
- (iv) Special Contributions.

All the income of the society received from all the sources, shall be utilised only for the promotion and upliftment of the Aims and Objects of the society.

21. FINANCIAL YEAR :

The financial year of the society shall start from the First Day of April to 31st Day of March, every year.

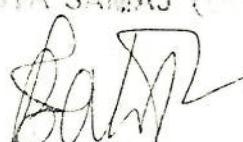
22. MANAGEMENT OF FUNDS :

All the income of the society shall be deposited in the Nationalised Bank/Banks.

23. BANK ACCOUNT OPERATION

The Bank account/accounts of the society shall be operated by the Joint Signatures of Treasurer and any one out of President and the Secretary of the society.

KALINGA VYSYA SAMAJ (Contd. on page-7)



President

## 24. ANNUAL LIST OF GOVERNING BODY :

Once in every year a list of the office bearers and Executive Members (of the Governing Body/Managing Committee) shall be filed in the office of the "REGISTRAR OF SOCIETIES, DELHI" as it is required/necessary under the 'SOCIETIES REGISTRATION ACT, OF 1860' as applicable to the National Capital Territory of Delhi.

## 25. DISSOLUTION :

If the society needs to be dissolved it shall be dissolved as per-provisions laid down under the Sections 13 & 14 of the 'SOCIETIES REGISTRATION ACT, OF 1860', as applicable to the National Capital Territory of Delhi.

## 26. LEGAL PROCEEDINGS :

The society may sue and/or be sued in the name of the President as per provisions laid down under Section-6 of the 'SOCIETIES REGISTRATION ACT, OF 1860' as applicable to the National Capital Territory of Delhi.

## 27. AUDIT :

The accounts of the society shall be audited by a qualified auditor (chartered accountant) appointed by the Governing Body, after every year.

## 28. AMENDMENT :

Any amendment in memorandum, Rules and Regulations of the Society will be carried out in accordance with Section 12 and 12-A of the 'SOCIETIES REGISTRATION ACT, 1860' as applicable to the National Capital Territory of Delhi.

## 29. APPLICATION OF THE ACT :

All the provisions under all the Sections of the 'SOCIETIES REGISTRATION ACT, OF 1860', as applicable to the National Capital Territory of Delhi, shall apply to this Society.

## 30. ESSENTIAL CERTIFICATE :

Certified that this is the correct copy of Rules & Regulations of the society.

PRESIDENT.....

T. Banambar Pathr

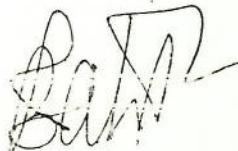
SECRETARY...

K. S. Subrahmanyam

TREASURER...

K. Radhakrishna

CHIEF EXECUTIVE SECRETARY



President